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Human Resources Department
Plano, TX 75024

To whom it may concern:

As a young college student in today's world I am able to utilize amazing technology in both my academic and personal lives. The various social-networking sites and the blogosphere have all become seamlessly integrated into my life. With that being said, the job I recently saw posted on Monster.com advertising a position available for Social Media and Creative Specialist immediately caught my attention.

As a recent graduate from Texas Wesleyan University, with a B.A. in English, I have the skills required for this position. I have a firm grasp on English grammar, a strong background in writing, and the ability to communicate clearly and persuasively while speaking. I have a base-knowledge of web-design and MAC systems and the motivation to expand my skill set to meet any demand that is made of me.

A skilled, creative, team player is what you are seeking and is also what you have found in me. I look forward to meeting with you for a personal interview so that we may further discuss this exciting new position. Please contact me at (817) 681-1261 or by email at Asmichelli@mail.txwes.edu. Thank you for your consideration.

Sincerely yours,

Amy Michelli

Enclosure: Resume